

**BYLAWS OF THE ASSOCIATION OF  
HOLOCAUST ORGANIZATIONS  
June 2024**

Article 1 – NAME

The name of this Association shall be The Association of Holocaust Organizations.

Article 2 – PURPOSE

The purpose of this Association shall be to serve as a network of organizations for the advancement of Holocaust programming, awareness, remembrance, education and research.

Article 3 – MEMBERSHIP

Membership is normally restricted to organizations whose function adheres to the purpose of the association. Individuals and organizations who would not otherwise merit membership, may be considered as honorary members or affiliates as per the terms of these By-laws.

a. Member – Any organization whose mission and primary function furthers the advancement of Holocaust programming, awareness, remembrance, education and research shall be eligible for membership, providing that organization has met such other qualifications as may be prescribed by the Board of Directors, and has paid the currently stipulated organizational membership dues. Members in good standing shall have all the privileges of membership including but not limited to voting privileges at annual conferences; full page listing in the AHO Directory; listing on AHO website with link to member's website; eligibility to attend conferences and seminars; and membership in the AHO listserv.

b. Honorary Member – An individual whose work is deemed by the Board of Directors to have contributed significantly to the furthering of the advancement of Holocaust programming, awareness, remembrance, education and research and who further the work of the AHO, may be invited by the Board of Directors as an Honorary Member. Member organizations may also nominate individuals to be considered by the Board. Honorary members in good standing will be responsible for payment of stipulated dues and shall have all the privileges of membership including attendance at conferences and seminars and participation in the AHO listserv. The Board reviews the status of such members regularly and Honorary membership may only be renewed at the discretion of the Board.

c. Affiliates – An organization whose mission and primary function furthers the advancement of Holocaust programming, awareness, remembrance, education and research but who are not otherwise eligible to be a Member. Affiliates are determined by the Board and each affiliation is renewed at the discretion of the Board after regular review that such an affiliation continues to further the work and reputation of the AHO. Affiliates do not pay the stipulated membership dues and so be listed in the AHO Directory.

d. Upon receipt of an application for new membership, the President shall make a recommendation to the Board of Directors. The Board of Directors shall vote on the application.

#### Article 4 – GOVERNANCE

The elected officers of the Association, who shall constitute the Board of Directors, shall be the President, the Vice-President, the Secretary, the Treasurer, and seven officers-at-large, all of whom must be members-in-good-standing of the Association for at least two years at the time of their nomination.

a. The President. The President shall be the official representative of the AHO and shall perform all the duties customary to that office. The President shall serve as the Chair and preside at all business meetings of the Association and all meetings of the Board of Directors. With the majority approval of the Board of Directors, the President shall appoint the Committee Chairs and all other non-elected positions in the Association.

If the office of the President becomes vacant through resignation, incapacity or death, the order of succession will be as follows: Vice-President, Treasurer, Secretary. The person who assumes the office of President shall continue in office for the remainder of the unexpired term.

b. The Vice-President. The Vice-President shall perform all the duties customary to the office and shall preside at meetings in the absence of the President.

c. The Secretary. The Secretary shall be responsible for the written records of the Association. The Secretary shall be responsible for keeping minutes of all Business Meetings and meetings of the Board of Directors, and shall provide a depository for copies of the minutes of all other bodies of the Association.

d. The Treasurer. The Treasurer shall be responsible for the financial records of the Association and shall present a financial report at the Annual Business Meeting. The Treasurer shall bill and receive dues payments from the members and account for funds received. The Treasurer shall maintain the membership lists and shall provide annually a list of members.

e. In the event of a vacancy other than the President, the Board of Directors will select another member, who will be a member of the Board, to serve as an officer. In the event of a vacancy in the five officers-at-large, the Board of Directors shall notify the first alternate member who will fill the vacancy.

f. Board of Directors members absent from two consecutive meetings without excuse will be removed from the Board.

g. The Board of Directors shall prescribe procedure for application for membership. The Board may invite appropriate organizations and individuals to become members. The Board shall have the power to terminate membership.

## Article 5 - CONFERENCES AND SEMINARS

- a. The Board of Directors shall choose the site of the annual conference.
- b. The President, with the approval of the Board of Directors, shall appoint a Conference Planning Committee consisting of: the President, the Vice-President, a representative of the host institution, and two AHO members from the region in which the conference is being held.
- c. The President, in cooperation with the host institution, shall plan the Winter Conference.
- d. The Board of Directors may authorize co-sponsorship by the AHO of additional conferences and seminars.
- e. The Board of Directors may authorize AHO sponsorship and participation in international organizations and cooperative initiatives.

## Article 6 – ELECTIONS

- a. Elections to the Board of Directors of the Association shall take place at the Annual Business Meeting.
- b. Nominations and elections shall be by secret ballot. The eleven (11) candidates who receive the highest number of votes cast in order, provided that it is a majority in each case, shall be elected as the members of the Board of Directors. The two (2) candidates who receive the next highest number of votes cast shall be elected as the alternate members of the Board of Directors, with the candidate who received the highest number being designated first alternate, and the other candidate being designated second alternate.
- c. The term of office shall be for three years.
- d. The President shall appoint a Nominating Committee consisting of three members, with the approval of the Board, one of whom shall chair the committee and present a slate of candidates to the General Membership. The slate is to be circulated to the General Membership at least two months [sixty days] prior to the annual meeting. All independent nominations must be circulated at least thirty days prior to the annual meeting and be signed by at least seven members-in-good standing of the Association.
- e. The Nominating Committee shall present a slate of no fewer than twelve and no more than eighteen nominees. The current Board of Directors shall have the option of being re-nominated, provided they are members in good standing. No two members shall be from the same organization.

f. The election of officers will take place at the first Board of Directors meeting following the annual meeting.

#### Article 7 – VOTING

All organizations and individuals who have paid their annual dues or who have received waivers and are therefore in good standing shall be eligible to vote. No proxy ballots will be allowed. Organizations shall have a vote of 2. Individuals will have a vote of 1. No individual may cast both an organizational and an individual vote. Each organization shall designate its voting representative prior to the election.

#### Article 8 – DUES

The annual dues shall be determined by the Board of Directors.

#### Dues Waiver Policy:

The yearly dues may be waived by the Board of Directors upon recommendation of the President. The criteria for granting a waiver shall be either of the following:

- a. Financial distress of a member organization or an organization applying for membership. A letter to that effect is required.
- b. Where the requirement of dues is inappropriate and/or may prevent that organization from becoming a member.

All such waivers will be reviewed on an annual basis.

#### Article 9 – FISCAL YEAR

The fiscal year shall run from January 1 through December 31.

#### Article 10 – MEETINGS

The Board of Directors shall meet at least twice annually. A meeting of the General Membership shall be convened at least once a year.

#### Article 11 – AMENDMENTS

The by-laws may be amended by a two-thirds vote of those present at the annual membership meeting. Proposals for amendments must be submitted to the membership no later than sixty days prior to the annual meeting.

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#### Amendment #1

The Association Listserv shall be accessible only to members of the Association and to those approved by the President and the Board of Directors. Members are expected to maintain proper etiquette when addressing the list; failure to do so may result in removal of Listserv privileges.

#### Amendment #2

The Association by majority vote of those present at the annual membership meeting may adopt resolutions stating the Association's position on matters and issues which pertain to and effect Holocaust programming, awareness, education and research. Resolutions may be proposed by any member in good standing. Adopted resolutions of the Association shall be printed and publicized by the President and Board of Directors.

#### Amendment #3

The Association, in accordance with the procedure specified in Amendment #2, may adopt resolutions stating the Association's position on matters and issues which pertain to and affect Holocaust remembrance.